

December 1, 2011

RE: CAP AND GOWN ORDERS

Dear Parents/Guardians of the Class of 2012:

Enclosed you will find a graduation cap and gown order form which is to be completed at home and returned to school. Please enter all of the information indicated, except for the weight and home room number. It is not necessary for us to know your child's weight.

Students and adults will only be permitted to wear flats on the day of graduation (please keep this in mind when taking your height measurement). The cost of the cap, gown, and tassel is \$24.00. Late orders will be subject to an additional \$10.00 charge. Additional tassels or replacements for lost tassels may be purchased for \$6.00. Each student will be required to submit a check or money order made payable to **Huntington HS Class of 2012**. Please note that students will not be permitted to participate in graduation without a cap and gown.

The commencement date for the 2011/2012 school year is **Friday, June 22nd at 6:00 p.m.** Students should be aware that all outstanding obligations must be satisfied before caps, gowns, and diplomas are distributed. This includes textbooks, library books, and athletic equipment that have not been returned to the school, as well as fines, assessments for damages, etc. Please speak with your son/daughter regarding these important matters.

The attached form, as well as payment, must be either dropped off or mailed to the address below by **Thursday, January 12th, 2012.**

Mrs. Florence Walter
Huntington High School
Guidance West
Oakwood & McKay Roads
Huntington, NY 11743

If you have any questions, please do not hesitate to call my office. I may be reached at (631) 673-2101. Thank you for your cooperation.

Sincerely,

Kitty Klein
District Director of Guidance, K-12